

DIOCESE OF **Hexham & Newcastle**
DEPARTMENT FOR EDUCATION

**St. John Bosco RC
Primary School**

*Policy for
Collective Worship*



St. John Bosco RC Primary School

Collective Worship Policy



Mission Statement

At St. John Bosco RC Primary School,
we believe that God is present
in the 'day to day' life of our school.
Our understanding of Christian spirituality is therefore
as much about dealing with each other
as it is about meeting God.

We aim to nurture a deeper understanding
of the Church's teaching for all those involved
in the daily life of the school.

Through the ethos of our school
we aim to promote a Christian environment
based on gospel values where Jesus Christ
is at its heart through celebration and worship.

As a community we will affirm the personal dignity and equality
of each member which will be honoured
in spirit, in word, in deed and in law.

The school offers each child full access to an enriched
and balanced curriculum in order to reach their full potential,
challenging the whole community
to recognise the unique contribution
that each of us can make
and work towards making that contribution
in the fullest sense.

March 2019

The Nature of Collective Worship

Collective worship in a Catholic school names and celebrates God's presence in our lives. It is concerned with giving glory, honour, praise and thanks to God. It is our loving response, in word and action, to God's invitation to enter into relationship, made possible through the work of Jesus Christ and the witness of the Holy Spirit.

'The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.'¹

Legal Requirements

It is a legal requirement that there is a daily act of worship offered for all pupils. This can take place at any time during the school day and can be either a single act of worship for all pupils, or separate acts of worship in school groups. Holding an assembly that includes a prayer, said either by the teacher or everyone present, does not fulfil this requirement. Collective worship and assembly are distinct activities. They may sometimes form part of the same gathering, but the difference between the two will always be made clear.

The act of worship is not designated curriculum time under regulations and will not be subsumed under any part of the curriculum, including religious education. Responsibility for arranging Collective Worship lies with the Governing Body after consultation with the headteacher.

Parents have a right to withdraw their child from Collective Worship. However, given the importance of Collective Worship in a Catholic school, parents and prospective parents will be made aware of the fact that it can never be confined to 'timetabled slots' but may take place in a variety of contexts other than those which are specifically structured, within Come and See RE curriculum.

The Place of Collective Worship in the Life of St. John Bosco RC Primary School

Worship is an integral part of school life and central to the Catholic tradition.

Collective worship takes into account the religious and educational needs of all who share in it:

- Those who form part of the worshipping community in church;
- Those for whom school may be their first and only experience of church;
- Those from other Christian traditions – or none;
- Those from other faith backgrounds.

The Aims of Collective Worship

Collective Worship in St. John Bosco School aims to provide opportunities for all pupils and staff:

- To contemplate the mystery of God
- To reflect on spiritual and moral issues
- To explore personal beliefs
- To respond to and to celebrate life
- To experience a sense of belonging and to develop community spirit
- To develop a common ethos and shared values
- To enrich religious experience
- To grow in liturgical understanding and development
- To pray using prayers which are part of the Catholic tradition
- To reinforce positive attitudes
- To participate fully
- To take time out 'to wonder at', 'to come to terms with' and 'to give worth to.'

Principles

All acts of worship in St. John Bosco School will:

- Give glory and honour to God;
- Be a quality activity, fundamental to the life of the school and its Catholic character;
- Enable pupils to develop skills so that they can prepare, organise and lead worship;
- Give pupils positive liturgical experiences, appropriate to their age, aptitude and family backgrounds in order to prepare them for the liturgical life of the Church.² Celebrations will be appropriate to the age and groupings of the children.

¹ Christ at the Centre Rev Marcus Stock, 2005

² Directory for Masses with Children, paragraph 9.

Planning, content and celebration

Collective Worship is planned following a structure with reference to the Church's seasons, Come and See, feast days, the curriculum and significant dates e.g. CAFOD Family Fast Day, Holocaust Memorial Day.

Parish and parents are invited to participate in some celebrations.

A variety of prayer styles will be used appropriate to the age of the children and the occasion.

Staff Prayer

Staff Liturgies take place each half term. Staff are actively encouraged to contribute and lead. Staff also have the opportunity to develop their Spirituality through professional development.

The timetable of Collective Worship is as below.

Weekly assemblies including acts of collective worship:		
Tuesday	Foundation Stage/Key Stage 1	9.00-9.15am
Thursday	Key Stage 2	

Daily acts of worship in classrooms:		
Mornings	All Key Stages	9.00-9.05
	Foundation Stage	11.40-11.45am
	Key Stage 1/Key Stage 2	11.55-12.00noon
Afternoons	All Key Stages	3.10-3.15pm

Class assemblies including acts of collective worship:		
Termly Rota		
Autumn Term	Year 1 → Year 6	Thursday 9.10-9.30am
Spring Term	Year 1 → Year 6	
Summer Term	Foundation Stage → Year 6	

Eucharistic Celebrations:	
▪	Beginning of academic year
▪	End of Term
▪	End of academic year
▪	Feast of St. John Bosco
▪	Feast days which fall in school time
▪	Year 6 Leaver's Mass

Leading collective worship

As faith leader of the school, the Headteacher will plan and lead collective worship working together with the Deputy Headteacher. The class teacher will lead class collective worship. Children are taught to plan and lead worship according to their age.

Recording

Collective Worship is recorded in the Collective Worship File.

Monitoring and Evaluation

Collective Worship is monitored using Collective Worship monitoring form, (Appendix 2).

Following monitoring, training needs will be identified and outcomes used to inform SEF 48.

Resources

(Include here list of resources, location, how they are accessible to children, who is responsible for managing them)

The learning environment

'Symbols and icons of the Catholic faith when displayed in school and throughout its premises will help the school community and visitors to experience the uniqueness and sacredness of this learning environment'³

Focal points in each classroom and throughout the school will reflect the liturgical season and will reference Come and See topics. In this way they will be an outward sign of the school's ethos.

Retreats

(Include copy of your retreat programme)

Other opportunities

- Parish Mass once per term.
- Monthly First Holy Communion School/Parish Mass

Eucharist

School Mass once per term

Class Masses.

The coordinator for Collective Worship

The Subject Leader is Mrs Collins. *(A model job description is also included in Appendix 2.)*

Policy Monitoring and Review

This policy is monitored by the Collective Worship coordinator and is evaluated and reviewed by the whole school staff and governors every two years. The Foundation Governors in particular will play a most important role.

Signed: _____

Designation: _____

Date: _____

Review Date: _____

³ Christ at the Centre Rev Marcus Stock, 2005

Appendix 1

The Role of the Coordinator for Collective Worship

- Formulating a written policy for Collective Worship
- Ensuring that there is a development plan for Collective Worship included in the school development plan
- Ensuring that Collective Worship is appropriate to the age, aptitudes and faith backgrounds of pupils
- Ensuring that Collective Worship takes account of the religious and educational needs of all who share in it and is rooted in the principles of the 'Directory for Masses with Children'
- Organising themes for Worship
- Assisting the governors and headteacher to carry out their legal responsibilities with regard to Collective Worship including withdrawal from collective worship
- Developing staff confidence and expertise e.g. through modelling different prayer styles

Planning, recording, monitoring and evaluating

- Maintaining and developing effective procedures and documentation
- Observing Acts of Collective Worship and providing feedback
- Informing the headteacher of standards and developments in Collective Worship

Communication

- Communicating to members of the school community the significance and content of Collective Worship
- Reporting to and consulting with the governors and headteacher regarding matters of concern and development
- Acting as consultant to colleagues
- Encouraging positive attitudes towards Collective Worship
- Informing newly appointed colleagues of school policy regarding Collective Worship
- Communicating with parents, governors and the parish community
- Liaison with the school chaplain
- Liaison with the Diocesan Department for Education

Professional development/Ongoing formation

- Leading and organising in-service training and ongoing formation for Collective Worship
- Attending appropriate in-service courses, reporting back and leading staff training
- Keeping up to date by personal reading

Resources

- Evaluating existing resources
- Developing the resources available for Collective Worship including visual aids, artefacts, drapes, music, visitors, leaders, new and relevant books, posters etc.
- Budgeting efficiently

[Consideration should be given to the establishment of a planning group, which might include, the coordinator, the headteacher, deputy, staff, pupils, governors and school chaplain. It would be part of the role of the coordinator to lead this group.]

Date:

Monitoring of Collective Worship

Year Group:

Focus	Comments
<p>Planning (discussed with teacher before or after celebration)</p> <ul style="list-style-type: none"> Have the children been involved in the planning? Has the Act of Worship been planned around a theme/feast? 	
<p>Structure (If Liturgy)</p> <ul style="list-style-type: none"> Can the four parts (Gather, Word, Response, Mission) be distinctly identified? How did children gather? Was the Word appropriate and treated reverently? How did children respond to the Word? Was there a clear Mission, an evident message at the end of the liturgy? 	
<p>Leadership</p> <ul style="list-style-type: none"> Child or adult led? Depending on the age of the children were they as involved as possible in leading? 	
<p>Engagement</p> <ul style="list-style-type: none"> Were children fully engaged and participating enthusiastically? Was it a prayerful experience? 	
<p>Creativity</p> <ul style="list-style-type: none"> How creative was the Act of Worship? Did it include different prayer styles/dance/music etc to enhance the experience? 	
<p>Prayer Space</p> <ul style="list-style-type: none"> Were children able to create focal point, atmosphere for prayer, appropriate for their age? 	
<p>Resources</p> <ul style="list-style-type: none"> Were liturgical resources used appropriately eg correct liturgical colours, artefacts? 	
<p>ICT</p> <ul style="list-style-type: none"> Was ICT used to support and enhance the Act of Worship or was it a distraction? 	
<p>Agreed areas for development</p>	

A copy of this monitoring sheet has been given to the class teacher

Coordinator ...

Class Teacher ...