



Bosco Bears Nursery



At St. John Bosco Catholic Primary School

Dear Parents/Carers

First of all, thank you for choosing Bosco Bears at St. John Bosco Catholic Primary School for your child's Nursery year. We hope your child will be very happy at our school. We hope St. John Bosco School will be a place where your child can learn, grow and develop to their full potential.

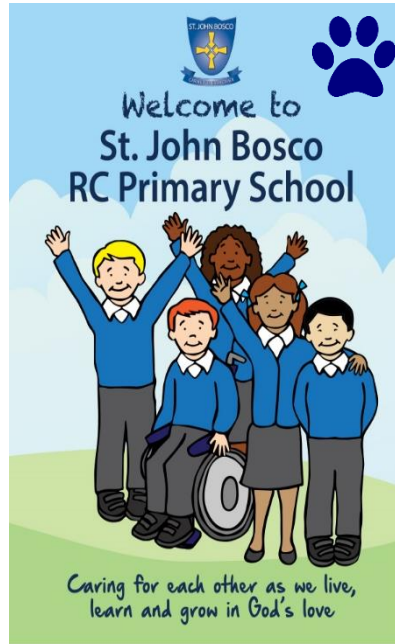
This 'Welcome Pack' has been designed to provide you with some useful pointers and information to help both you and your child settle as quickly and smoothly into Bosco Bears Nursery as possible. Our school website is also full of useful information about St. John Bosco School. You can visit our website using the link below:
www.stjohnboscosunderland.org.uk

If there is anything further you require, please do not hesitate to contact our school via the main office telephone number 0191 5368090. We look forward to working in partnership with you and your child.

Best wishes

Mrs Peart
Headteacher





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Welcome to Bosco Bears Nursery

Your Nursery teacher will be Mrs Lavelle

Nursery Days

The Nursery day starts at 8:45 am and finishes at 3:15pm.

This year some children have a full time Nursery place where they will attend Nursery for five days a week.

Our part time children will come to Nursery every morning:
Monday - Friday 8.45am-11.45am

Every morning when your child comes to Nursery, they will need to hang their coat on their peg and put their water bottle in the tray.

After they have done these tasks, they can go and have some fun!

To begin with, some children may become a little anxious when they are left at Nursery. We will work with you and your child to help them settle as quickly as possible.

Children must be collected at home time by a responsible adult. Nursery staff need to be informed about who the adult will be.

We have asked you to provide a password which we can use if an adult who is unknown to us is picking up your child. Please inform the School Office straight away when any emergency contact details change.

Ways we help your child settle happily into Nursery

Provide photographs & a video showing them the Nursery environment

A visit with you (their grown up) to allow them to confidently explore our exciting environment.

The children start Nursery for shorter sessions. This helps them get used to being in a new Nursery environment and helps us build up strong relationships with each child.

If you feel that your child would benefit from a greater staggered start please see the Nursery staff and we can arrange Nursery session lengths to suit the needs of your child.

Ways you can help your child settle happily into Nursery

It would be helpful if you could:

- Talk positively to them about starting Nursery, e.g, "Won't it be great when you get to meet new friends, ride the bikes, etc.
- Get your child to put on and take off their Nursery shoes themselves and put on their Nursery wellies.
- Encourage your child to put on and take off their coat themselves.
- Ensure they are toilet trained and can go to the toilet and wash their hands independently.
- Get your child used to socialising and having other children around them e.g. toddler groups, soft plays, parks etc, as well as opportunities to be in the care of another adult.
- Provide the Nursery staff with all the essential information they need about your child to ensure they can support them in Nursery.

Communicating with Parents

We pride ourselves on our successful partnership with parents. In order to maintain the two-way flow of information there is:

1. A home visit to discuss child's needs, personality & answer any queries or concerns.
 2. Two parents' evenings in the academic year.
 3. Two Stay and Play sessions.
 4. Three Stay for a Story sessions.
 5. A written report in the Summer term.
 6. An Electronic Learning via Evidence Me for both home and school to add to.
- The staff are available first thing in the morning and at the end of the school day to listen to any immediate concerns that you may have. It is also possible to make an appointment/phone call to see/talk to the staff for more sensitive concerns.
7. Termly learning overviews.
 8. Targets shared.

Daily Timetable

8.45am	School gates open
8.45am	Classroom doors open Child Self-Initiated Play
9.00am	Classroom doors and gates are closed and locked
9.00-9.20am	Welcome Time/whole group session (Phonics/Maths or RE/topic)
9.30-11.15am	Child initiated learning and group work inside and outside
11.15-11.45am	Whole group session
11.45am	Home time
11.45am-12.15pm	Lunch Time
12.15-12.45pm	Outdoor Play
12.45-1.05pm	Whole Class Topic
1.15-2.30pm	Child initiated learning
2.30-2.55pm	Story Time, Collective Worship and Prayer Time
2.55-3.10pm	Getting coats and bags ready for home time
3.10pm	Home Time

Children will participate in a PE lesson each week and will attend school wearing their PE kit on this day. Every week, children can choose a book from the Nursery library to borrow and read at home. If they return it the following week then they will be able to borrow a new book.

Early Years Foundation Stage

The EYFS Framework explains how and what your child will be learning to support their healthy development. Your child will be learning skills, acquiring new knowledge and demonstrating their understanding through 7 areas of learning and development.

Prime Areas

Children should mostly develop the 3 prime areas first.

These are:

- 1. Communication and language
- 2. Physical Development
- 3. Personal, Social and Emotional Development

These prime areas are those most essential for your child's healthy development and future learning. As children grow, the prime areas will help them to develop skills in the four specific areas.

Specific Areas

These are:

- 4. Literacy
- 5. Mathematics
- 6. Understanding the World
- 7. Expressive Arts and Design

These seven areas are used to plan your child's learning and activities that are suited to your child's unique needs & interests.

Children in the EYFS learn by playing and exploring, being active, and through creative and critical thinking which takes place both indoors and outside.

School Uniform

Your child needs:

Winter

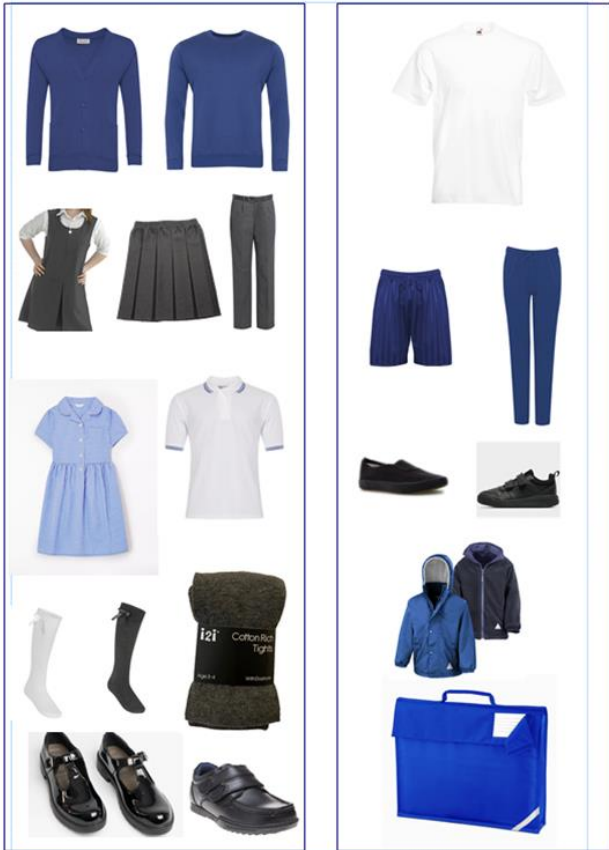
- A white polo shirt
- A royal blue jumper or cardigan
- Grey trousers or grey jogging bottoms
- Grey skirt/Pinafore dress

Summer

- A white polo shirt
- Grey trousers or shorts
- A blue gingham dress

Footwear

Shoes or Trainers can be worn to Nursery that have a velcro fastening so children can take them on and off independently.



Wellington Boots to be kept at school for outdoor play

Your child will need a bag to be brought to school everyday. Inside the bag, please keep a change of clothes for your child. If they need to get changed at Nursery then they are much more comfortable in their own clothes than spare Nursery clothes.

Named water bottles can be brought into school everyday and will take it home everyday to be washed.

PLEASE ENSURE THAT EVERY PIECE OF CLOTHING IS CLEARLY MARKED WITH YOUR CHILD'S NAME ON.

Housekeeping Pointers

Hairstyles and Jewellery

- On health and safety grounds children are not allowed to wear jewellery in the Nursery class.
- Children's haircuts/hairstyles should be smart and appropriate for school. The school does not permit children to have 'extreme' haircuts such as hair which is too short (where the child's scalp is visible or less than a Grade 2) or has designs shaved into it with a shaver. We define extreme hairstyles as excessive spiking and gelling of hair, colouring of hair or having false extensions.
- Elaborate hairbands and slides are also discouraged.
- Long hair (both boys and girls) should be tied back, away from the face, at all times.
- Children are not allowed to wear nail varnish for school.

Holidays and Illnesses

- Please avoid taking your child out of school for a holiday in term time.
- If your child has a medical appointment during the school day please inform the office and provide them with a copy of your confirmation of the medical appointment.
- In the event that your child is ill, please inform the school by ringing the main office and leaving a message on the answer machine.
- If your child has had diarrhoea and/or been vomiting school policy advises parents not to send their child to school until 48hrs after the last time they experienced these symptoms. This is to prevent stomach viruses being passed to other children.

Parking

- Please ensure that if you are parking in the streets around school that you consider the health and safety of the children and residents in the local area.
- Road markings clearly show that there is no dropping off anywhere along the double yellow lines or Keep Clear signs at all of the entrances to school.
- Please take into account the residents who live next to the school and park considerately, keeping driveways accessible for the residents at all times.
- The school car park is for staff parking only.

Medicines

- We can only give medication to a child if it is prescribed by the doctor with the child's name on it.
- If a child needs medicine during the school day a medicine consent form would need to be completed, signed and passed to the school staff.

Safeguarding

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This means that we have a Child Protection Policy and procedures in place which we refer to in our prospectus.

All staff (including supply staff, volunteers and governors) must ensure that they are aware of these procedures. The policy is available on our website.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child's welfare. We will ensure that our concerns about our pupils are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child's welfare.

Our Designated Person(s) are:

Mrs L. Peart	Headteacher
Mr P. Roddy	Deputy Headteacher
Mrs G. Gray	SENDCo
Mr I. McDonough	Chair of Governors
Mrs M. Bradley	Foundation Governor

If you are concerned about a child's welfare, please record your concern, and any observations or conversation heard, and report to one of the Designated Persons as soon as possible the same day.

Do NOT conduct your own investigation.
Please treat any concerns as confidential.

If your concerns relate to the actions or behaviour of a member of staff (which could suggest that she/he is unsuitable to work with children) then you should report this to one of the Designated Persons in confidence. They will refer the matter to the Head Teacher (or the Chair of Governors if the concern relates to the Head Teacher) who will consider what action to take.

St John Bosco School staff record all safeguarding and child protection information on an electronic system: Child Protection Online Management System (CPOMs)

School Website www.stjohnboscosunderland.org.uk

The school website gives lots of information.

The EYFS Section shows photographs split into terms & topics covered. It also has topic overviews that explain the activities & Early Years Outcomes statements Nursery Class plan to achieve.

Newsletters, phonic guidance, policies and the EYFS Curriculum are all displayed for parents to read.

School also have a Twitter page and a Facebook page that parent can access.

Parents need to give permission for their child's photographs to be used online by completing the a Photograph Consent Form.

General Information

Headteacher	Mrs Peart
Deputy Headteacher	Mr Roddy
Nursery Teacher	Mrs Lavelle
Teaching Assistant	Miss Mills

School Address:

St. John Bosco Catholic Primary School
Bradford Avenue
Sunderland
SR5 4JW

Telephone number

0191 5368090

Website Address

www.stjohnboscosunderland.org.uk

Local Education Authority:

Sunderland

Admission into the Reception Class at St. John Bosco School

Please note that a place in St John Bosco Nursery does not guarantee a place for your child in St John Bosco School's Reception Class.

Parents of children wishing to enter Reception must complete a separate application form through www.sunderland.gov.uk.

Places are allocated according to the Admissions Policy, a copy of which is displayed in the Nursery Entrance and can be obtained from the school office or viewed on our school website.