

# Risk Assessment

<b>Work Activity:</b>	<b>Coronavirus Reopening of Whole School</b>	<b>Directorate</b>	St. John Bosco RC Primary School	<b>Section:</b>	Education
<b>Date of Assessment:</b>	November 2021	<b>Date to be Reviewed:</b>	Ongoing		

<b>Likelihood</b> 1 – Very Unlikely 2 – Unlikely 3 – Fairly Likely 4 – Likely 5 – Very Likely	<b>Severity</b> 1 – Insignificant 2 – Minor 3 – Moderate 4 – Major 5 – Catastrophic
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LIKELIHOOD

5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5

1 – 2	No Action
3 – 6	Monitor
8 – 12	Action
15 – 16	Urgent Action
20 – 25	Stop

What are the hazards?	Who might be harmed and how?	What precautions or existing control measures are presently taken.	Likelihood	Severity	Risk Rating L x S	If High or Medium Risk, what addition precautions or control measures need to be taken to reduce risk to as low as	Likelihood	Severity	Residual Risk L x S
<b>Increased rates in local area increases risk of the spread of COVID-19</b>	<ul style="list-style-type: none"> <li>Pupils, parents and staff at risk due to rise in infection rates.</li> <li>Pupils, staff, visitors at risk of contracting virus.</li> </ul>	<ul style="list-style-type: none"> <li>Chair of Governors advised and provided with risk assessment, arrangements.</li> <li>Staff advised and asked for views</li> <li>Staffing levels will continue to be</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>All pupils are expected to attend school and attendance is mandatory. Therefore school will follow up unreported absences.</li> <li>Staff reminded of this at each staff briefing.</li> <li>Prevent spread of infection by ensuring</li> </ul>	1	4	4

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	<ul style="list-style-type: none"> <li>▪ Increase in staff and pupil absence</li> <li>▪ Spread of virus to immediate family members and wider community.</li> <li>▪ Closure of school.</li> <li>▪ Risk of new variants spreading through school community</li> </ul>	<p>assessed to ensure adequate cover on site.</p> <ul style="list-style-type: none"> <li>▪ Any child displaying symptoms of illness will be isolated in the KS2 Disabled toilet and the parent contacted. Room will be deep cleaned after use.</li> <li>▪ Parents advised to let school know pupil test results so appropriate action can be taken.</li> <li>▪ School have sufficient stock of PPE to reopen and this will continue to be reassessed and restocked as necessary.</li> <li>▪ Staff dealing with a child displaying symptoms of COVID MUST wear appropriate PPE. A supply of PPE is available in each classroom and in the KS2 disabled toilet quarantine area.</li> <li>▪ Parents will be either given a testing kit when they collect their child or advised to obtain a COVID testing kit and self-isolate for 10 days.</li> <li>▪ Any area contaminated through sickness will be sealed off and a deep clean carried out by LA contracted cleaning staff.</li> <li>▪ Cleaning staff/kitchen staff will follow their own departments risk assessments and cleaning routines/ procedures as provided by their respective Local Authority</li> </ul>				<ul style="list-style-type: none"> <li>individuals who are unwell with COVID-19 symptoms do not come to school.</li> <li>▪ Signpost individuals to NHS Test and Trace process.</li> <li>▪ Any positive cases of COVID will be reported immediately to the Local Authority.</li> <li>▪ Minimise contact between individuals wherever possible.</li> <li>▪ Staff advised to wear face masks/visors when in communal areas of the school.</li> <li>▪ Staff break and lunch times will be staggered to minimise contact.</li> <li>▪ City of Sunderland Cleaning Department provides adequate cleaning each day with enough cleaning staff available on site.</li> <li>▪ Staff are prepared for the possibility of a localised/full lockdown – home learning packs are ready to send home, online learning platforms are licenced and in place.</li> <li>▪ Advice about who to call if an outbreak is suspected is pinned to the noticeboard in the main office and the headteachers office and contains names and contact information.</li> <li>▪ Public Health advice about self-isolation is pinned to the wall beside the phone in the main office and on the noticeboard in the headteachers office.</li> <li>▪ Public Health England, Health Protection Team will be called swiftly in the event of an outbreak of cases of Covid-19. Contact tel: 0300 303 8596 (ext.1) or for out of hours 0191 269 7714)</li> <li>▪ Pupils or staff need to access a PCR test if they have any symptoms of COVID (High temperature, new, continuous cough, loss or</li> </ul>			

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		<p>departments.</p> <ul style="list-style-type: none"> <li>Prop doors open if safe to do so to limit use of door handles. This will include doors in classrooms, doors in corridors and doors into the hall. All outside doors will remain closed with fob entry access.</li> <li>Access to testing available should illness be suspected.</li> <li>Staff advised of isolation period should illness be suspected by headteacher at staff briefings.</li> <li>The Headteacher will use the Local Authority online notification form should we have any suspected or confirmed COVID cases in school.</li> <li>Staff complete two lateral flow tests each week and report the results to NHS and school. (see separate risk assessment)</li> </ul>				change in sense of smell or taste;			
<b>Clinically vulnerable staff and pupils</b>	<ul style="list-style-type: none"> <li>Significant risk to those categories of people through contracting COVID</li> <li>Significant risk to those categories of people through contracting the new COVID variants</li> </ul>	<ul style="list-style-type: none"> <li>Any pupil unable to attend school because they are complying with clinical advice will be offered home learning packs and given access to online learning platforms. Their absence will not be penalised.</li> <li>Individual risk assessments carried out on return to work, agreed and signed by staff member and a copy kept on HR file.</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Public Health advice will be followed.</li> </ul>	1	4	4
<b>Entry and exit to and from school for</b>	<ul style="list-style-type: none"> <li>Staff, pupils, parents all at risk of contracting</li> </ul>	<ul style="list-style-type: none"> <li>Entry each morning is from 8.40am onwards to reduce the footfall in</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>No visitors/parents will be allowed onto the school premises wherever possible. They will</li> </ul>	1	4	4

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<b>pupils</b>	<ul style="list-style-type: none"> <li>virus</li> <li>Close contact with large groups arriving and leaving at the same time.</li> <li>Large number of parents on school site.</li> </ul>	<ul style="list-style-type: none"> <li>school/grounds.</li> <li>Staggered exit in place for current year groups in school.</li> <li>Clear and prominent signage displayed.</li> </ul>				<ul style="list-style-type: none"> <li>also be advised not to gather at the school gates. This will be relayed to parents in a letter, via Twitter and is documented within our COVID File.</li> <li>Parents will continue to be advised to ring the school with any questions/problems and request a telephone appointment.</li> </ul>			
<b>Staff:Pupil Ratio</b>	<ul style="list-style-type: none"> <li>All involved</li> <li>Not enough supervision through staff absence could lead to risk of accidents, passing on of infections.</li> <li>Risk of low staffing levels due to further lockdowns/enforced shielding/risk of contracting new variants</li> </ul>	<ul style="list-style-type: none"> <li>Staffing will be assessed daily to ensure adequate cover of staff:pupils, First Aider's, fire wardens and DSL's.</li> <li>First Aider present each day (qualified available staff include 2 First Aid at Work, 2 Paediatric First Aid and 8 First Aid)</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Extremely clinically vulnerable staff will be directed to work from home in the event of further lockdowns/upon receipt of medical advice.</li> <li>All parents/carers advised to wear a mask when dropping off/picking up.</li> </ul>	1	4	4
<b>Classroom Management and Year Groups</b>	<ul style="list-style-type: none"> <li>Staff at risk from extended periods of contact with pupils</li> <li>Pupils at risk through mixing bubbles and contact with others</li> <li>Use of cloakrooms increases risk of cross contamination</li> <li>PE in the school hall will pose risk to all as social distancing will not be possible and cleaning and hygiene cannot be</li> </ul>	<ul style="list-style-type: none"> <li>Children will be kept in their phases, e.g. EYFS, Y1/Y2, Y3/Y4/ Y5/Y6 wherever possible.</li> <li>Toilet breaks for pupils monitored and numbers limited at any one time.</li> <li>Ensure classrooms are well ventilated with open windows where possible.</li> <li>Pupils will be advised not to bring unnecessary bags and personal belongings, including mobile phones, into school with them if possible. Pens, pencils etc will all</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Teachers advised to stay at front of class as far as possible (consider the use of a visor where close contact cannot be avoided).</li> <li>All PE will take place outside wherever possible to minimise contact in the school hall.</li> <li>Contact between phases will be avoided.</li> <li>Older children in particular will be encouraged not to touch staff or peers.</li> <li>Movement around school will be kept to a minimum avoiding busy corridors, entrances and exits throughout school day</li> <li>Assemblies and collective worship will take place for whole school via Google Classroom/Meet – individual year group</li> </ul>	1	4	4

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	<p>guaranteed throughout the school day.</p> <ul style="list-style-type: none"> <li>▪ School meals in the hall poses a risk to all as no social distancing possible.</li> <li>▪ Increased number of SEN children with specific needs</li> <li>▪ Some pupils may display challenging behaviour.</li> <li>▪ Risk of no Christmas performances</li> </ul>	<p>be provided in school and sanitised regularly.</p> <ul style="list-style-type: none"> <li>▪ Any shared equipment will be cleaned frequently and kept out of service for 48 hours (72 if plastic) between use by different bubbles.</li> <li>▪ I-Pads will be allocated to individual children and sanitised regularly by staff using anti-bacterial cleaner which is COSHH assessed (Data sheets available).</li> <li>▪ Staff to reduce amount of time in face to face contact with pupils to lower risk.</li> </ul>				<p>classroom based worship will be timetabled.</p> <ul style="list-style-type: none"> <li>▪ Pupils will access outdoor areas within their own 'phase groups'.</li> <li>▪ Educational visits will be considered on an individual basis and risk assessed accordingly.</li> <li>▪ Support will be available for pupils displaying challenging behaviour through the purchase of SLA for Behaviour Support and the services of a Pastoral Support Worker for one afternoon a week to support mental health and wellbeing.</li> <li>▪ Staff to send all photocopying from their class computer to avoid unnecessary visits to the photocopier.</li> <li>▪ Staff to sanitise hands and screen after using the copier.</li> <li>▪ Reduce visits to collect copying.</li> <li>▪ Outside providers (Sports, Music) coming into school should sanitise hands on entry and made aware of protocols.</li> <li>▪ Instruments should not be shared unless sanitised in between use.</li> <li>▪ Any IT equipment used during music should be wiped down before and after use.</li> <li>▪ School will review the possibility of Christmas performances and will resort to a back up plan should parents not be allowed into school (i.e. a broadcasted performance)</li> </ul>			

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<b>Messy Play</b>	Spread of Coronavirus to children, staff, families	<ul style="list-style-type: none"> <li>Materials are handled by a consistent group of children and no one else outside this group comes into contact with it.</li> <li>Malleable material for messy play (for example sand/water/mud) can be used and cleaned - including being replaced - in accordance with the manufacturer's instructions, where applicable.</li> <li>Children wash their hands thoroughly before and after messy play</li> <li>Frequently touched surfaces, equipment, tools and resources for messy play are thoroughly cleaned and dried before they are used by a different group.</li> </ul>	2	3	6				
<b>Vulnerable Children</b>	Children not attending school. Adequate DSL cover on site each day.	<ul style="list-style-type: none"> <li>Parents/Carers of vulnerable children who do not attend school will receive a telephone call from the school office to find out the reason for absence.</li> <li>Ensure adequate DSL cover available on site each day.</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>SLT to continue to pursue telephone calls and record conversations on proforma.</li> <li>Safeguarding protocols strictly adhered to should any concerns come to light.</li> <li>All calls are logged on CPOMS.</li> <li>Staff received refresher training on KCSIE in January.</li> </ul>	1	4	4
<b>Mental Health and Wellbeing</b>	<ul style="list-style-type: none"> <li>Staff at risk – extra workload and strain of adhering to 'changed protocols'</li> <li>Stress – concerns for physical and mental health</li> </ul>	<ul style="list-style-type: none"> <li>Staff have opportunities to voice concerns and request support and advice.</li> <li>Wellbeing of Headteacher is supported and monitored by Chair and Vice Chair of Governors.</li> <li>Pupils mental health and</li> </ul>	3	4	12	<ul style="list-style-type: none"> <li>Pastoral Support Worker attends school one morning per week to support pupils.</li> <li>Staff work-life balance and wellbeing is monitored by Governors and SLT.</li> <li>Governors monitor work-life balance of Headteacher.</li> <li>Parents will be asked to let us know if their</li> </ul>	1	4	4

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	<ul style="list-style-type: none"> <li>Pupils display low mood, anxiety and stress in response to COVID-19.</li> <li>Parents wellbeing through isolation of lockdown, financial worries, health concerns</li> <li>Effect of potential bereavement/illnesses during pandemic.</li> </ul>	<ul style="list-style-type: none"> <li>emotional wellbeing is considered and addressed by staff.</li> <li>Staff continue to be signposted to Wellbeing support.</li> <li>Headteacher continues to be supported by governing body</li> <li>Social interaction with peers and staff benefits pupil wellbeing.</li> </ul>				family has suffered any sort of loss or incident which may affect their child so that appropriate support can be offered.			
<b>Breakfast Club</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Breakfast Club runs every weekday.</li> <li>Year groups will be kept in Key stage phases wherever possible following government guidance.</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Breakfast Club - maximum of 40 (pre-booked places only)</li> <li>Regular attendees are kept in a consistent group</li> <li>Providers are reminded to sanitise hands and keep their distance.</li> </ul>	1	4	4
<b>After School Clubs</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>After School Clubs will continue in their original format.</li> <li>This will be reviewed following any new guidance from Public Health.</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Regular attendees are kept in a consistent group.</li> <li>Providers are reminded to sanitise hands and keep their distance.</li> </ul>	1	4	4
<b>Visitors, Specialist staff, Outside Contractors</b>	<p>Risk of contracting, spreading virus to:</p> <ul style="list-style-type: none"> <li>All in school</li> <li>Visitors, contractors</li> <li>Signing in book not in use.</li> </ul>	<ul style="list-style-type: none"> <li>Restrict number of visitors, contractors on site at any one time.</li> <li>Continue to make appropriate safeguarding checks where appropriate.</li> <li>Supply teachers, peripatetic music teachers can move between schools therefore will be allowed on site maintaining as much</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>All contractors advised to make an appointment. Where possible they will come in before the children arrive or after they leave.</li> <li>Contractors to wear face coverings when on site.</li> <li>Signing of the Asbestos Register/Legionella Register is mandatory.</li> <li>Contractors are asked to sign in using the digital register providing details.</li> <li>Work areas should be sanitised after work has</li> </ul>	1	4	4

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		distance as possible.				<ul style="list-style-type: none"> <li>been completed.</li> <li>To minimise the number of Supply Staff on site we continue to engage 1 TA and 1 supply teacher to guarantee continuity of personnel.</li> <li>Sports coaches timetabled on a rota basis.</li> <li>A digital visitor system is in place.</li> </ul>			
<b>Contracting Coronavirus by not following general hygiene and cleaning procedures.</b>	<ul style="list-style-type: none"> <li>Pupils, staff, visitors at risk of contracting virus.</li> <li>Increase in staff and pupil absence</li> <li>Spread of virus to immediate family members and wider community.</li> <li>Closure of bubble/ school.</li> </ul>	<ul style="list-style-type: none"> <li>General reminders for hygiene</li> <li>Posters prominently displayed.</li> <li>Effective hand washing facilities and soap available</li> <li>Follow usual absence periods for sickness</li> <li>Hand sanitiser and anti-bacterial wipes available for pupils and staff throughout school</li> <li>Children directed to wash hands upon entry to school and at other regular intervals during the day including break time and lunchtime</li> <li>Encourage good respiratory hygiene. Catch it, bin it, kill it – regular emptying of bins during the day. Lidded pedal bins in use throughout school.</li> <li>Frequent cleaning of all hard surfaces will be carried out by staff during the school day using anti-bacterial cleaner which is COSHH assessed. The contracted cleaners will carry out thorough cleaning of all surfaces and the interiors at the end of each school day. They will follow their own risk assessments</li> </ul>	2	4	8	<ul style="list-style-type: none"> <li>Site Supervisor/ Cleaner have increased responsibility to ensure deep cleaning of all areas in use during opening of school.</li> <li>Ensure all staff adhere to and enforce rules.</li> <li>Highly visible signage is displayed internally and externally – clear routes, hygiene posters.</li> <li>Site Supervisor to ensure PPE is worn when cleaning high volume areas in school.</li> <li>Staff advised to use their own cup for drinks and be responsible for cleaning them.</li> <li>Staff reminded to wash their hands before and after touching anything in the staffroom.</li> <li>Office telephone will be wiped down after each use.</li> <li>Meeting room tables should be wiped down after use by staff.</li> </ul>	1	4	4



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		<p>and COSHH assessed cleaning products.</p> <ul style="list-style-type: none"> <li>Site Supervisor has carried out all relevant COSHH assessments relating to cleaning consumables. Any staff using cleaning equipment have been briefed on its safe use.</li> <li>Regular hand washing will continue to be rigorously enforced throughout the school day by all pupils and staff.</li> <li>Cleaner/Site Supervisor will continue to ensure all high volume areas are sanitised.</li> </ul>							
<p><b>Risk of infection increases through new variants:</b></p> <ul style="list-style-type: none"> <li>Increased absence in staff and pupils.</li> <li>Risk of spread.</li> <li>Public health alerts.</li> <li>Suspected cases in school or within community.</li> <li>Risk of localised lockdown</li> <li>Risk of full lockdown</li> </ul>	<ul style="list-style-type: none"> <li>Whole school community and wider community</li> <li>Risk of not enough adequate PPE</li> <li>Closure of school</li> <li>Local figures of infection rate may see a potential rise and/or a localised lockdown.</li> </ul> <p><i>Increased risk of contracting the virus for:</i></p> <ul style="list-style-type: none"> <li>All pupils attending</li> <li>All staff on site</li> <li>Immediate family members of staff and pupils</li> <li>Local community</li> </ul> <p>Increase in:</p>	<ul style="list-style-type: none"> <li>Rigorous hygiene procedures.</li> <li>Regular increased cleaning of key areas by premises staff, e.g. door plates, handles, sinks, toilets</li> <li>Hand washing rigorously enforced throughout the day.</li> <li>Staff to wear adequate PPE when dealing with any ill child to minimise risk.</li> <li>PPE will continue to be purchased to ensure enough stock available in school.</li> <li>Encourage parents to keep children at home if any sign of infection.</li> <li>Send children/staff home if they display any signs of sickness.</li> <li>Isolate any children showing signs of virus until they can be collected.</li> </ul>	2	5	10	<ul style="list-style-type: none"> <li>A Contingency Plan for outbreaks is in the Headteacher's office and has been shared with staff and Governors.</li> <li>Increased communication with key people, including Local Authority, parents, governors.</li> <li>Enforce quarantine from school during illness</li> <li>Send home <i>any</i> child or member of staff showing <i>any</i> symptom.</li> <li>Access to testing available for anyone showing symptoms.</li> <li>If school closes staff will be directed to work from home if possible.</li> <li>School will remain open to Critical Worker children and vulnerable children during any enforced closures.</li> <li>SLT will review situation daily.</li> <li>Home learning packs will be available for each child to take home should an enforced closure occur.</li> </ul>	1	5	5

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	<ul style="list-style-type: none"> <li>Risk to staff dealing with a sick child</li> <li>Risk of school closure</li> <li>Risk of inadequate staffing capacity due to absence.</li> <li>Risk of no DSL on site due to staff absence.</li> <li>Risk of no Site Supervisor/Cleaning staff on site due to staff absence.</li> <li>Risk to all staff including Senior Leaders - increased mental and physical stress.</li> <li>Risk to pupils – mental health and emotional wellbeing</li> <li>Children at more risk of contracting Covid therefore increased risk of adults contracting it</li> </ul>	<ul style="list-style-type: none"> <li>Communication received and shared from DfE, LA, School Governors.</li> <li>We will continue to follow the advice we receive from Government, DfE and Local Authority.</li> <li>4 trained DSL's lowering risk of having none on site at any one time.</li> </ul>				<ul style="list-style-type: none"> <li>Deep cleaning of whole school through local arrangements with LA cleaning SLA.</li> <li>Increased contact with Chair of Governors.</li> <li>Brief staff with latest information from DfE, L.A at regular staff meetings.</li> <li>Ensure contracted cleaning staff take adequate precautions to protect themselves when cleaning premises by following the Local Authority Cleaning department guidance, risk assessments and advice.</li> <li>Ensure Site Supervisor takes adequate precautions by following our Risk Assessment, guidance in the school COVID file and by wearing PPE when required. Headteacher meets with Site Supervisor throughout each day to discuss protocols, concerns.</li> <li>All procedures are rigorously enforced due to new risk associated with new variants.</li> </ul>			
<b>Health &amp; Safety</b> <b>Fire Safety</b> <b>Inadequate PPE</b>	<p>All involved</p> <ul style="list-style-type: none"> <li>Staff could be infected when dealing with a sick child, e.g. risk of splashing through coughing, vomiting, spitting.</li> <li>Risk of correct PPE not being available meaning staff would not be</li> </ul>	<ul style="list-style-type: none"> <li>All First Aid certificates are current and in date.</li> <li>All staff and pupils have access to hand sanitiser, adequate hand washing facilities.</li> <li>PPE has been purchased by school to include visors, face masks, aprons, gloves</li> <li>In the event a child is ill in school, staff should wear appropriate PPE</li> </ul>	2	5	10	<ul style="list-style-type: none"> <li>Stocks of PPE are constantly checked and replenished wherever possible, depending on supplier availability.</li> <li>Fire drills are held termly for the whole school</li> <li>We recommend that staff wear face coverings in areas outside the classroom such as <b>corridors and communal areas</b> i.e. when having a staff meeting in the hall. Children do not need to wear face coverings.</li> <li>Some individuals are exempt from wearing face</li> </ul>	1	5	5

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	<p>protected and would not be able to carry out their duty of care to pupils who are sick.</p> <ul style="list-style-type: none"> <li>▪ Risk of spreading COVID19 via heating and ventilation systems.</li> <li>▪ Risk of children rubbing their face/eyes after sanitising their hands.</li> <li>▪ Level of risk increased to all through new variants.</li> </ul>	<p><u>if it is available</u> to ensure adequate protection, e.g. mask, gloves, apron, visor.</p> <ul style="list-style-type: none"> <li>▪ Gloves are ordered 'latex free' in order to protect staff from irritations.</li> <li>▪ Staff advised to wear face masks in areas outside of the classroom.</li> <li>▪ Staff ensure they keep themselves safe at every opportunity by limiting contact with pupils, other members of staff, parents, visitors.</li> <li>▪ Windows are opened wherever possible to ensure adequate ventilation in all rooms.</li> <li>▪ Doors (not fire doors) are left open when safe to do so.</li> </ul>				<p>coverings – these same exemptions will apply in school.</p> <ul style="list-style-type: none"> <li>▪ Visitors will be advised to wear either their own mask or one provided by school.</li> <li>▪ Increase ventilation when rooms are not in use by opening all windows.</li> <li>▪ In response to the question of using the heating in school the following advice was received from H&amp;S at LA:</li> </ul> <p><b><i>The risk of spreading Covid-19 via heating and ventilation systems is relatively low providing the following protocols are followed:</i></b></p> <ul style="list-style-type: none"> <li>▪ <i>Frequent inspection</i></li> <li>▪ <i>Well maintained systems– replace the filters regularly</i></li> <li>▪ <i>Vacuum the filter regularly</i></li> <li>▪ <i>Regular space cleaning regime is in place</i></li> <li>▪ <i>Hand hygiene advice is followed</i></li> <li>▪ <i>Social distancing is followed and occupancy levels are kept in line with your revised risk assessments</i></li> <li>▪ <i>Fresh air is maximised -normally through opening windows but not obviously compromising security of the site</i></li> <li>▪ <i>This advice was shared with all staff on 28/9/20 and staff will be reminded of protocols at weekly staff meetings.</i></li> <li>▪ <i>Site supervisor will continue to ensure all inspections and servicing is carried out frequently.</i></li> </ul> <p><b><i>The risk of children rubbing their face/eyes after</i></b></p>			

What are the hazards?	Who might be harmed and how?	What precautions or existing control measures are presently taken.	Likelihood	Severity	Risk Rating L x S	If High or Medium Risk, what additional precautions or control measures need to be taken to reduce risk to as low as	Likelihood	Severity	Residual Risk L x S
						<p><b>sanitising their hands:</b></p> <ul style="list-style-type: none"> <li>▪ <i>Precautionary removal of sanitising station in Early Years Foundation Stage free flowing area to prevent children accessing sanitiser independently.</i></li> <li>▪ <i>Staff to continue to administer sanitiser when required and reinforce good hygiene routines, e.g. not touching face/eyes as stated in DfE guidance.</i></li> <li>▪ <i>Staff to continue to supervise younger pupils at specified sanitising times throughout the day as stated in DfE guidance</i></li> </ul>			

**To be completed by the Individual undertaking the risk assessment:**

**Name:** Lianne Peart/Gill Mason

**Job Title:** Headteacher/School Business Manager

**Signature:**

**Date:** 03/11/2021

**To be completed by the Senior Manager:**

I consider this risk assessment to be suitable and sufficient to control the risks to the health and safety of both employees undertaking the tasks involved and any other person who may be affected by the activities.

**Name:** Lianne Peart

**Job Title:** Headteacher

**Signature:**

**Date:** 03/11/2021