



St. John Bosco RC Primary School



Remote/Blended Learning Offer

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STATEMENT OF INTENT

At St. John Bosco RC School, we understand the need to continually deliver high quality education, including during period of remote working – whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

Through the implementation of this offer, we aim to address the key concerns associated with remote working, such as online safety, access to educational resources, data protection, and safeguarding.

As such, this document should be read in conjunction with:

- Remote Learning Policy
- ICT and Data Acceptable Use Policy
- Data Protection Policy
- Data Breach Reporting Policy
- Safeguarding Policy

Our Remote Learning Offer intends to:

- Minimise the disruption to pupils' education and the delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to high quality learning resources.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure staff, parent/carer and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning.
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy and supported during long periods of remote learning.

1. LEARNING MATERIALS

St. John Bosco School will use a range of different teaching methods during remote learning to help explain concept and address misconceptions easily. For the purpose of providing remote learning, the school may make use of:

- ❖ *Work booklets*
 - ❖ *Google Classroom*
 - ❖ *Purple Mash*
 - ❖ *TT Rockstars*
 - ❖ *Reading Plus*
 - ❖ *Numbots*
 - ❖ *Past SAT's papers*
 - ❖ *Educational websites, e.g. Oak National Academy, BBC Bitesize*
 - ❖ *DfE list of online education resources*
- Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective remote learning.
 - Lesson plans will be adapted to ensure that the curriculum remains fully accessible and inclusive via remote learning.
 - St. John Bosco School will review the resources pupils have access to and adapt learning to account for all pupils needs by using a range of different formats.
 - Blank workbooks will be given to every child to record their remote learning.
 - Teaching staff will liaise with the SENDCo and other relevant members of staff to ensure all pupils remain fully supported for the duration of the remote learning period.

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2. ONLINE SAFETY

During any period of remote learning, the school will maintain regular contact with parents/carers to:

- Reinforce the importance of children staying safe online;
- Ensure parents/carers are aware of what their children are being asked to do, e.g. sites they have been asked to use and staff they will interact with;
- Direct parents/carers to useful resources to help them keep their children safe online;

St. John Bosco School will not be responsible for providing access to the internet off the school premises and will not be responsible for providing online safety software, e.g. anti-virus software, on devices not owned by the school.

3. DATA PROTECTION

This section should be read in conjunction with the school's Data Protection Policy.

Members of staff will be responsible for adhering to the GDPR when teaching remotely and will ensure the confidentiality and integrity of their devices at all times.

- Sensitive data will only be transferred between devices if it is necessary to do so for the purpose of remote learning and teaching.
- Any data that is transferred between devices will be suitably encrypted or have other data protection measures in place so that if data is lost, stolen, or subject to unauthorised access, it remains safe until recovered.
- Parents'/carers' and pupils' up-to-date contact details will be collected prior to the period of remote learning.
- All contact details will be stored in line with the Data Protection Policy.
- Any data breach will be dealt with in accordance with the Data Breach Reporting Policy and with our DPO at Gateshead LA.

4. MARKING AND FEEDBACK

All school work completed remotely should be:

- Finished when returned to the class teacher;
- Returned on or before the deadline set by the class teacher;
- Completed to the best of the pupils' ability;
- The pupil's own work;
- Marked with a positive comment and feedback

St. John Bosco School expects its pupils and staff to maintain a good work ethic during any period of remote learning. Pupils are accountable for the completion of their own school work – teaching staff will contact parents/carers if their child is not completing their work or their standard of work has noticeably decreased.

Teaching staff will monitor the academic progress of pupils with and without access to online learning resources and discuss additional support or provision with the Headteacher as soon as possible.

Teaching staff will monitor the academic progress of pupils with SEND and discuss additional support or provision with the SENDCo as soon as possible.

The school accepts a variety of formative assessment and feedback methods, e.g. through quizzes and other digital tools from teachers, and will support them with implementing these measures for remote learning where possible.

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5. RESPONSIBILITIES

Parents are responsible for:

- Adhering to this offer at all times during periods of blended learning;
- Supporting children with independent learning at home;
- Ensuring their child completes the blended learning activities set for them on time and to the best of their child's ability;
- Reporting any technical issues to the school as soon as possible;
- Ensuring that their child has access to the blended learning materials;
- Ensuring their child uses equipment and technology used for blended learning as intended;
- Ensuring their child follows the school's e-safety rules, guidance and policies

Children are responsible for:

- Adhering to this offer and our Behaviour Policy at all times during periods of blended learning;
- Following the school's e-safety rules, guidance and policies at all times;
- Ensuring they are available to learn from home during school hours and that their school work is completed on time and to the best of their ability;
- Ensuring they have access to learning materials and notifying a responsible adult if they do not have access;
- Notifying a responsible adult if they are feeling unwell or are unable to complete the school work they have been set;
- Ensuring they use any equipment and technology for remote learning as intended.

6. BLENDED/REMOTE LEARNING

If a year group has to self-isolate for a period of time this is what blended remote learning will look like:

Google classroom and Purple Mash have been chosen as our online learning platforms as they are easy to access, safe and accessible from a variety of devices. Each week, as teachers plan for the learning in class, they will consider key areas of learning for Reading, Writing, Phonics, Maths, RE and foundation subject areas including a physical activity suggestion.

This is designed so that all children have access to a broad and balanced curriculum. The ideas will be varied and stimulating including a combination of tutorial videos, practical tasks, links to other websites, and worksheets. Blended learning tasks will be posed onto Google Classroom/Purple Mash and will be accessible every morning for all year groups, with the expectation if the children are well to complete the tasks and post their learning onto Google Classroom by the Friday of that week. The ideas will be varied and stimulating and as closely linked to the normal curriculum as possible. The whole school has access to these platforms. Telephone support will be offered to those members of the community who are unsure how to use it. We recognise that home learning requires a level of parental support for children of primary school age. If requested, school will provide paper pack versions of the home learning that can be collected from school if it is safe to do so or alternatively school may be able to arrange delivery. We also have a small number of devices such as iPads and laptops which can be loaned out to families during school closures in order to support access to our blended learning offer (parents/carers are asked to contact the school if they require either paper copies of work and /or the loan of devices).

Nobody with COVID-19 symptoms should come to the school.

Pupils will also have the opportunity to take part in weekly Google Meet sessions. This will be scheduled with their class teacher (dependent on available staff) and a link will be provided on Google Classroom.

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Further Information for Parents/Carers

- This information is intended to provide clarity and transparency to pupils, parents/carers about what to expect from our blended learning offer where National or local restrictions require entire cohorts (or bubbles) to remain at home.

The blended learning curriculum: What is taught to children at home?

- A child's first day or two of being educated at home might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of children being sent home?

- The school and class teachers will signpost parents and children to resources they can access in order to continue their learning for the first day, e.g. a pack of worksheets sent home/available to collect. By Day 2, Google Classroom and Purple Mash will be accessible for online learning. Quality resources will be signposted on our school Twitter feed @SJBSunderland

What should my child expect from blended learning in the weeks during school closure?

- Teachers will set work on Google Classroom/Purple Mash for children from Nursery to Year 6;
- Children should log on during the morning to see the work set for the day and to read any messages from their class teacher;
- Children will be expected to submit their work which their class teacher will mark and provide feedback;
- Children will be invited to take part in a weekly Google Meet session which provides an opportunity to catch up and ask any questions.
- Children will also be expected to access other recommended software e.g. Reading Plus, TT Rockstars, Numbots etc.

7. GOOGLE CLASSROOM

- Google Classroom is one of the main apps from the GSuite for Education – a set of education productivity tools from Google which is used by tens of millions of children and teachers around the world. Children will use their Google Classroom accounts to complete activities, communicate with their teachers and learn 21st Century digital citizenship skills.
- Google Classroom provides a secure learning intranet for our children and staff. Children will use a Gmail login to access their Google Classroom. These accounts are purely to log in and Google require basic information to set up these account: child's name and year group.
- Google Cloud does contain much of the electronic work that your child completes in school. By logging in at home, using the same login as at school, your child can continue to work on projects started in school, often using one of the main apps of GSuite, Google Classroom.
- Our child accounts will have a particular set of security settings to reflect the fact that the system is being used by a child – they have a much higher security setting than our staff for example. We take advice on these settings from our IT provider and Google.

What is Google Meet?

- Google Meet is a video-communication service developed by Google as a way to host video meetings. Google Meet is available on the web, and phones and tablets for Android and iOS. If using via an iPad or iPhone, the Google Meet app needs to be downloaded first.
- Google Meet sessions are joined by participants through a link that is provided by the class teacher. This code is shared via Google Classroom for children to be able to join the meeting. This ensures the meeting is secure for the children and staff.
- If an uninvited guest tries to join a Google Meet video call, they will only be granted entry when the

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host (school staff) approves the request.

- Google's Privacy Policy can be found at:
<https://policies.google.com/privacy/update>

Will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, where practical learning tasks would not be possible at home, or where it is not possible to share resources online.
- Daily learning tasks set via Google Classroom or Purple Mash will have accompanying explanations and/or documents necessary to complete the tasks. Where we believe that concepts are too complex to be taught remotely, we will rearrange teaching sequences and teach these when children return to school. We will provide 3-4 hours of online learning each day, depending on the year group.

8. ACCESSING ONLINE EDUCATION

How will my child access any online education you are providing?

- Work is set using Google Classroom and Purple Mash as the main platforms. All children from Nursery to Year 6 have their own logins.
- Children will be signposted to any other links to educational sites via their Google Classroom/Purple Mash accounts and our school Twitter feed.

What if my child does not have digital or online access at home, how will you support them to access blended learning?

We recognise that some children may not have suitable online access at home. We take the following approaches to support those children to access blended learning:

- We will offer the loan of devices (we have a number of iPads/laptops) to any disadvantaged child who requires this during a lockdown or isolation period. We ask parents to contact us if this is an issue.
- For some children learning online is not appropriate or they are unable to access it. We will provide printed copies to anyone who requires them. These can be returned to school for the teacher to mark and provide feedback.

9. ENGAGEMENT AND FEEDBACK

What are your expectations for my child's engagement and the support that we as parents/carers should provide at home?

- It is expected that all children in Nursery to Year 6 access and undertake all of the tasks provided by the teacher, ensuring they 'turn-in' the required pieces of learning, even if they've been completed in a home-learning book – this is on the basis that home arrangements allow this to be the case. Ideally, children should aim to upload examples of their work using a suitable method, e.g. a Google DOC or photograph.

We ask parents to support their children by:

- Providing a quiet place to work;
- Checking what learning they have been asked to do and checking that their child has completed it;
- Supporting their child with learning where they are having any issues;
- Contacting the teacher for further support where needed.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We ask for all work to be submitted on Google Classroom/Purple Mash where appropriate and we will check every week what children have submitted. School will e-mail/telephone parents if we notice that work is consistently missing and offer support which could include laptop/iPad loans, a face to face tutorial session for parents to help access online provision, extra resources, paper work packs.

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Signed: _____

Designation: _____

Date: January 2021

Review Date: January 2022

